

**NEAVE TOWNSHIP, DARKE COUNTY, OHIO
TOWNSHIP BUILDING ALTERATIONS**

ADVERTISEMENT FOR BIDS

Bids will be received by the Neave Township Trustees at the Township House located at 3882 State Route 121, Greenville, Ohio 45331 until **7:30 PM (local time) on Monday, May 9, 2016** for furnishing all labor, materials, and equipment necessary to complete the project known as **Neave Township Building Alterations**. Sealed bids may be dropped off at the offices of Mote & Associates, Inc. between the hours of 8 AM - 12 PM and 1 PM - 5 PM, Monday through Friday, or at the Neave Township House on May 9, 2016 from 6:30-7:30 PM. The Bids received will be publicly opened and read aloud during the regular session of the Trustees on Monday, May 9, 2016 beginning at 7:30 PM. The work for which proposals are invited consists of fiscal office, conference room and mezzanine alterations including general, electrical, and HVAC work.

The Contract Documents including Specifications may be examined or obtained from the Issuing Office of the Consulting Engineer, Mote & Associates, Inc., 214 West Fourth Street, Greenville, Ohio 45331 (937.548.7511). A non-refundable charge for the Contract Documents will be required in the amount of \$50.00 per set, payable to Mote & Associates, Inc. An additional non-refundable handling charge of \$15.00 will be required if documents are to be shipped. An electronic version of the Contract Documents is also available for a non-refundable charge of \$25.00. The Owner and/or Engineer will not be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Engineer. **Proposals will only be accepted from bidders who have purchased the Contract Documents from Mote & Associates, Inc. and are registered as a planholder.**

A Pre-Bid Meeting will be held at the project site located at 3882 State Route 121, Greenville, Ohio, on **Tuesday, April 19, 2016 at 1:00 PM**. Representatives of the engineer will be present to answer questions and the facility will be open for inspection. This meeting is not mandatory, but highly encouraged.

Each Bidder is required to furnish with its proposal a 100% Bid Guaranty and Contract Bond or a certified check upon a solvent bank in the amount of 10% of the total bid amount in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety. Each Proposal must contain the full name of the party or parties submitting the Proposal and all persons interested therein. Each Bidder must submit evidence of its experience on projects of similar size and complexity. The Owner intends and requires that the project be completed no later than **90 days after issuance of the Notice to Proceed**.

The Neave Township Trustees reserve the right to accept or reject any or all bids, to waive any informalities in the bidding, and to enter into a contract with the bidder whom in their consideration offered the lowest and best proposal.

NEAVE TOWNSHIP TRUSTEES, Owner

Advertise: Saturday, April 9, 2016
Saturday, April 16, 2016

The Neave Township Trustees are Equal Opportunity Employers