

# **ADDENDUM NO. 1**

## **VILLAGE OF GRATIS**

### **Brubaker Lift Station Replacement & Electrical Improvements**

**November 27, 2019**

To: Planholders

From: Mote & Associates, Inc.  
214 West Fourth Street  
Greenville, Ohio 45331

Phone: (937) 548-7511  
Fax: (937) 548-7484  
E-mail: info@moteassociates.com

Re: Village of Gratis  
Brubaker Lift Station Replacement & Electrical Improvements

This Addendum forms a part of the Contract Documents and modifies the original Contract Documents dated November 2019. Acknowledge receipt of this Addendum in the space provided on the Bid Proposal form. Failure to do so may subject the Bidder to disqualification.

#### **CHANGES/CLARIFICATIONS TO THE BIDDING DOCUMENTS:**

1. INSTRUCTIONS TO BIDDERS, SECTION 00 21 13

The Engineer's Estimate for the Brubaker Lift Station Replacement and Electrical Improvements will be changed to the following:

Contract 'A' Brubaker Lift Station Replacement Base Bid:	\$195,000.00
Contract 'B' Electrical Improvements Base Bid:	\$115,000.00
Contract 'C' Combination Base Bid:	\$310,000.00

This change will also be incorporated into any other Sections of the Contract Documents that state the Engineer's Estimate.

2. BID FORM, SECTION 00 41 43

The Bid Form has been replaced to reflect the omission of Sheet #14 - #15 from the project. There will be no proposed work at the well field for this project.

The "Revised Bid Form" is attached hereto and shall be utilized with the proposal forms submitted for a responsive bid to reflect the omission of Sheet #14 - #15.

#### **CHANGES/CLARIFICATIONS TO THE TECHNICAL SPECIFICATIONS:**

3. Summary of Work, Section 00 11 00

Please disregard any work related to the Electric Improvements for the Gratis Well Field as the work is being omitted from the project.

4. Basic Electrical Requirements, Section 26 05 00

A. Section 1.04D shall be revised to the following:

Permits and Utility Charges: This contractor shall obtain and pay for any permits required by this work, except for the Electrical Permit (paid in full by the Village of Gratis) from the local Building Department.

B. For clarification purposes, the Village of Gratis will pay for aid to construction fees from DP&L independently from this project.

CHANGES/CLARIFICATIONS TO THE CONSTRUCTION PLANS:

5. Sheet #14, Existing Well Field Details

This sheet will be omitted from the project. There will be no proposed work at the well field.

6. Sheet #15, Well Field Electrical Improvements

This sheet will be omitted from the project. There will be no proposed work at the well field.

GENERAL CLARIFICATIONS:

7. For clarification purposes, the Gratis power pole at the Brubaker Lift Station shall be removed by the contractor. The DP&L power pole will be removed and relocated by DP&L.
8. For clarification purposes, ASCO is an acceptable manufacturer for both the manual and automatic transfer switches.

End of Addendum

Attachments: Section 00 41 43, Revised Bid Form

**REVISED BID FORM**

**00 41 43**

**ARTICLE 1 - BID RECIPIENT**

1.01 This Bid is submitted to:

**[Village of Gratis, 404 Harrison Street, P.O. Box 574, Gratis, Ohio 45330]**

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 - BIDDER'S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 - BIDDER'S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

**Addendum No.**

**Addendum, Date**


- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences,

and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.

- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.
- K. Bidder agrees that the contracting authority reserves the right to reject any or all bids, to waive any informalities or irregularities in the bids received, and to accept that bid which is considered lowest and to the best interest of the Owner.

#### **ARTICLE 4 - BIDDER'S CERTIFICATION**

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. No person interested in this Proposal is directly or indirectly interested in or connected with any other bid or proposal for the said work and no member of the Village of Gratis, Ohio, is directly or indirectly interested therein, or in any portion thereof, and he will, if required by the Village of Gratis, Ohio, execute and submit from himself as Principal Contractor and from any Subcontractor, the non-collusion affidavits as provided herein.
- D. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- E. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

**ARTICLE 5 - BASIS OF BID**

- 5.01 Bidder agrees that any item not specifically shown or called out on the plans or within the specifications, but is required to complete the work in place and fully operational, shall be included in the bid item that is most closely associated with that portion of the work.
- 5.02 Bidder will complete the Work in accordance with the Contract Documents for the following price(s) and will contract to do all the work and furnish all the materials called for by said plans and specifications, and in consideration thereof, to accept from the Owner as full payment for the completion of each specified item and any required maintenance thereof as hereinafter provided, for the following prices;

**Lump Sum Base Bid – Contract ‘A’ – Brubaker Lift Station Replacement**

Scope of Work: Bidder shall complete the Work in accordance with the Contract Documents and will contract to do all the work and furnish all the tools, labor, and materials for the replacement of the existing lift station along Brubaker Road. The scope of work shall include, but not be limited to the following:

- 1) Replacement of pumps at Brubaker Lift Station and
- 2) Installation of Manual Transfer Switch for future portable generator.

Any coordination, incidentals and/or equipment necessary for completion of the work whether specifically shown or called out, but is required to complete the work in a safe and proper manner, will be the responsibility of the Bidder with any cost included in the Lump Sum Bid for Contract ‘A’.

**BID FOR CONTRACT ‘A’ – BRUBAKER LIFT STATION REPLACEMENT**

<i><b>Bid Item:</b></i>	<i><b>Lump Sum Cost</b></i>
Lump sum bid to provide all labor, materials, equipment, and related incidentals to complete the work as shown on the Construction Plans, specifically, but not limited to, Sheets #8 - #13, and as included in the Contract Documents for the replacement of pumps at the Brubaker Lift Station and installation of a Manual Transfer Switch for a future portable generator.	\$
<b>TOTAL BID FOR CONTRACT ‘A’ (BRUBAKER LIFT STATION REPLACEMENT): \$</b>	

**Total Bid for Contract ‘A’ (in words):**

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**Lump Sum Base Bid – Contract ‘B’ – Electrical Improvements**

Scope of Work: Bidder shall complete the Work in accordance with the Contract Documents and will contract to do all the work and furnish all the tools, labor, and materials for the Electrical Improvements. The scope of work shall include, but not be limited to the following:

- 1) Electrical improvements at the WWTP to included electrical feeds and power riser.

Any coordination, incidentals and/or equipment necessary for completion of the work whether specifically shown or called out, but is required to complete the work in a safe and proper manner, will be the responsibility of the Bidder with any cost included in the Lump Sum Bid for Contract ‘A’.

**BID FOR CONTRACT ‘B’ – ELECTRICAL IMPROVEMENTS**

<i><b>Bid Item:</b></i>	<i><b>Lump Sum Cost</b></i>
Lump sum bid to provide all labor, materials, equipment, and related incidentals to complete the work as shown on the Construction Plans, specifically, but not limited to, Sheets #2 - #7 and as included in the Contract Documents for the electrical improvements at the WWTP located on Enterprise Road.	\$
<b>TOTAL BID FOR CONTRACT ‘B’ (ELECTRICAL IMPROVEMENTS):</b>	<b>\$</b>

**Total Bid for Contract ‘B’ (in words):**

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**Lump Sum Base Bid – Contract ‘C’ – Brubaker Lift Station Replacement and Electrical Improvements**

Scope of Work: Bidder shall complete the Work in accordance with the Contract Documents and will contract to do all the work and furnish all the tools, labor, and materials for the work described in Contract ‘A’ Brubaker Lift Station Replacement and Contract ‘B’ Electrical Improvements contained herein this Bid Form and Section 00 11 00, Summary of Work.

Any coordination, incidentals and/or equipment necessary for completion of the work whether specifically shown or called out, but is required to complete the work in a safe and proper manner, will be the responsibility of the Bidder and any associated cost shall be included in the Lump Sum Bid for Contract ‘C’.

**BID FOR CONTRACT 'C' – BRUBAKER LIFT STATION REPLACEMENT & ELECTRICAL IMPROVEMENTS**

<i><b>Bid Item:</b></i>	<i><b>Lump Sum Cost</b></i>
Lump sum bid to provide all labor, materials, equipment, and related incidentals to complete the work as shown on the Construction Plans, Sheets #2 - #13 and as included in the Contract Documents to make the following items fully operational:  1) Electrical Improvements at WWTP;  2) Replacement of pumps at Brubaker Lift Station and installation of Manual Transfer Switch for a future portable generator.	\$
<b>TOTAL BID FOR CONTRACT 'C' (Combination Bid):</b>	<b>\$</b>

**Total Bid for Contract 'C' (in words):**

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5.03 Bidder acknowledges that:

- A. If this Proposal shall be accepted, Bidder will be prepared to discuss with the Village of Gratis in detail any matters relating to special features and the methods proposed to be followed for the general conduct of the work, that within ten (10) days after "Notice of Award" the Contract Form with the Village of Gratis for performance of the work will be completed and Bidder will furnish a Contract Bond in an amount not less than one hundred percent (100%) of the total bid amount, and with sureties subject to the approval of the Village of Gratis as a guarantee of the faithful performance of this Contract; and that Bidder will also submit the required insurance certificates.

**ARTICLE 6 - TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before May 31, 2020 for the Electrical Improvements at the WWTP (Contract 'B') and September 30, 2020 for the Brubaker lift station replacement (Contract 'A').
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages in the amount of \$1,000.00 for every consecutive day after the stated date in the Notice to Proceed and along with any time extension given per a Change Order and it may be retained from the monies which may be due.

**ARTICLE 7 - ATTACHMENTS TO THIS BID**

- 7.01 The following documents are submitted with and made a condition of this Bid:
  - A. Required bid security;
  - B. Affidavit for Corporation;

- C. Required Bidder Qualification Statement with supporting data;
- D. List of Proposed Subcontractors;
- E. Non-Collusion Affidavit; and
- F. Certifications as listed in Section 3–Procurement Forms & Supplements in the Table of Contents.

**ARTICLE 8 - DEFINED TERMS**

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

**ARTICLE 9 - BID SUBMITTAL**

BIDDER: *[Indicate correct name of bidding entity]*

By: \_\_\_\_\_  
*[Signature]* \_\_\_\_\_ Date: \_\_\_\_\_

*[Printed name]* \_\_\_\_\_  
*(If Bidder is a corporation, limited liability company, partnership or joint venture, attach evidence of authority to sign.)*

Address for giving notices:  
 \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Bidder's Federal ID No.: \_\_\_\_\_

Contact Name and e-mail address: \_\_\_\_\_