

# **ADDENDUM NO. 1**

WEST MANCHESTER FIRE DEPARTMENT  
PREBLE COUNTY, OHIO  
NEW TRUCK BAY FACILITY  
January 15, 2025

To: Planholders

From: Mote & Associates, Inc.  
214 West Fourth Street  
Greenville, Ohio 45331  
Phone: (937) 548-7511  
Fax: (937) 548-7484

Re: West Manchester Fire Department  
New Truck Bay Facility

This addendum forms a part of the Contract Documents and modifies the original Contract Documents dated January 2025. Acknowledge receipt of this Addendum in the space provided on the Bid Proposal form. Failure to do so may subject the Bidder to disqualification.

## **ALTERNATE TO BASE BID:**

1. Alternate #4 – Provide a cost to deduct from the base bid amount to omit the rear truck entrances and create front truck entrance only facility including omission of the following:
  - (2) rear overhead doors (OHD) #6 and #7 including the associated structural openings, sheet G1-02.
  - Associated OHD operators, remotes and wireless keypads outlined in the door schedule and door hardware schedule on sheet G6-01.
  - (4) rear bollards, keynote #14 of sheet G1-02.
  - Rear concrete apron associated with OHD #6 and #7 only, keynote #3 of sheet G1-01.
  - Rear aggregate drive, keynote #18 of sheet G1-01.
  - Concrete drive apron from Scott Street to rear aggregate drive, keynotes #28 & 32 of sheet G1-01.
  - OHD controls and power receptacles, keynotes #2 & 12 of sheet E1-01.

## **CLARIFICATIONS / REVISIONS / ADDITIONS TO PLAN SHEETS:**

2. Sheet G1-01 - The bidding party shall include the cost to remove the tree located in the proposed front overhead door apron area of the building in their lump sum bid. Contractor must visit site prior to bidding to familiarize themselves with any complexities that may arise during construction.
  - Approx. diameter of the existing tree is 30” caliper.
3. Sheet G6-01 - Add keypad operated locksets with keyed manual override for all exterior man doors.
  - Revise DOOR HARDWARE SCHEDULE, item #1 to include the following text:
    - Trilogy Model: T2 DL2700 Digital Keypad Lock with compatible door latch guard plate, or approved equal. Verify color with owner prior to installation.

4. Sheet G0-01 – Add the following Allowable Work Hour notes:
  - ALLOWABLE WORK HOURS
    - *Mondays – Fridays:* 8 am. – 10 pm.
    - *Saturdays:* 9 am. – 5 pm.
    - *Sundays:* No work.
    - *All work on weekends shall be respectful to the neighborhood residence with regards to noise and light pollution.*
5. Sheet S1-02 – in the HEADER SCHEDULE, the header identified as H-2 shall include the following in the remark's column "Provide a (3) ply 1 3/4" X 14" Boise Cascade Versa-Lam 2.1E 3100"
6. Sheet G6-01 – Add the following note to the door hardware notes "MANDOORS SHALL BE SHOP PRIMED AND FIELD PAINTED USING TWO COATS OF SHERWIN WILLIAMS PRO INDUSTRIAL WB ALKYD URETHANE ENAMEL SEMI-GLOSS PAINT INSTALLED PER THE MANUFACTURER'S WRITTEN SPECIFICATIONS FOR THE APPLICATION OR APPROVED EQUAL. MINIMUM DFT 4 MIL".
7. Per the Ohio Department of Commerce Division of industrial Compliance, Bureau of Wage and Hour Administration should the base bid exceed \$250,000, prevailing wage rates shall apply to the project.

End of Addendum

Attachments: Revised Bid Form, 00 41 43

**BID FORM**

**00 41 43**

**ARTICLE 1 - BID RECIPIENT**

1.01

- A. This Bid is submitted to the owner: Village of West Manchester, 200 Scott St, West Manchester, OH 45382.
- B. This bid shall be mailed or delivered to the consulting engineer's office: Mote & Associates located at 214 West Fourth Street, Greenville, Ohio 45331.

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 - BIDDER'S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 - BIDDER'S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified therein, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum, Date</u>
_____	_____
_____	_____
_____	_____

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) existing plans, records & existing reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of existing conditions relating to existing conditions at the Site that have been identified in the Supplementary Conditions, especially any Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially any Technical Data in such reports and drawings.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the

cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.

- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work as required.
- K. Bidder agrees that the Owner reserves the right to reject any or all bids, to waive any informalities or irregularities in the bids received, and to accept that bid which is considered lowest and to the best interest of the Owner.

#### **ARTICLE 4 - BIDDER'S CERTIFICATION**

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any Bidders to submit a false or sham Bid;
- C. No person interested in this Proposal is directly or indirectly interested in or connected with any other bid or proposal for the said work and no member of Village of West Manchester is directly or indirectly interested therein, or in any portion thereof, and he will, if required by Village of West Manchester, execute and submit from himself as Principal Contractor and from any Subcontractor, the non-collusion affidavits as provided herein.
- D. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- E. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence participation in the bidding process or execution of the Contract.

**ARTICLE 5 - BASIS OF BID**

- 5.01 Bidder agrees that any item not specifically shown or called out on the plans or within the specifications, but required to complete the work in place and fully operational, shall be included in the Lump Sum Bid provided.
- 5.02 Bidder will complete the Work in accordance with the Contract Documents for the following price and will contract to do all the work and furnish all the materials and equipment required to complete all work called for by said plans and specifications, and in consideration thereof, will accept from the Owner as full payment for the completion of all items and any required maintenance thereof as hereinafter provided, for the following prices;

**BASE BID – VILLAGE OF WEST MANCHESTER FIRE DEPARTMENT - NEW TRUCK BAYS**

<b>LUMP SUM BID</b>	<b>Total Lump Sum Bid</b>
Village Fire Department - New Truck Bays: Construction of 50'X43' wood framed facility with a cast-in-place concrete foundation and pre-engineered wood trusses.	
<b>TOTAL AMOUNT OF LUMP SUM BID:</b>	<b>\$</b>

**Total Lump Sum Base Bid (in words):** \_\_\_\_\_

\*\*\*\*\*

**Alternate #1 – VILLAGE OF WEST MANCHESTER FIRE DEPARTMENT - NEW TRUCK BAYS**

	<b>Total Lump Sum Bid</b>
Provide an additional cost separate from the base bid to Construct a 15'L x 6'-10"W x 9'-8" connecting building corridor from existing fire house to proposed truck bay facility.	
<b>TOTAL AMOUNT OF ALTERNATE #1 BID:</b>	<b>\$</b>

**Total Alternate #1 Bid (in words):** \_\_\_\_\_

**Alternate #2 – VILLAGE OF WEST MANCHESTER FIRE DEPARTMENT - NEW TRUCK BAYS**

	Total Lump Sum Bid
Provide an additional cost separate from the base bid to install water piping from existing fire house incoming water service to proposed truck bay facility water spigot in between the OHDs on the West wall.	
<b>TOTAL AMOUNT OF ALTERNATE #2 BID:</b>	\$

**Total Alternate #2 Bid (in words):** \_\_\_\_\_

\*\*\*\*\*

**Alternate #3 BID – VILLAGE OF WEST MANCHESTER FIRE DEPARTMENT - NEW TRUCK BAYS**

	Total Lump Sum Bid
Provide an additional cost separate from the base bid to construct a 100'x20' aggregate parking lot on south side of proposed truck bay facility.	
<b>TOTAL AMOUNT OF ALTERNATE #3 BID:</b>	\$

**Total Alternate #3 Bid (in words):** \_\_\_\_\_

\*\*\*\*\*

**Alternate #4 BID – VILLAGE OF WEST MANCHESTER FIRE DEPARTMENT - NEW TRUCK BAYS**

	Total Lump Sum Bid
Provide a cost to deduct from the base bid amount to omit the rear truck entrances and create a front truck entrance only facility, including omittance of items listed in Addendum No. 1	
<b>TOTAL AMOUNT OF ALTERNATE #4 BID:</b>	\$

**Total Alternate #4 Bid (in words):** \_\_\_\_\_

\*\*\*\*\*

5.03 Bidder acknowledges that: If this Proposal shall be accepted, Bidder will be prepared to discuss with Village of West Manchester in detail any matters relating to special features and the methods proposed to be followed for the completion of the work; that within ten (10) days after "Notice of Award" the Contract Form with Village of West Manchester for performance of the work will be completed; and that the Bidder will furnish the required insurance certificates.

**ARTICLE 6 - TIME OF COMPLETION**

6.01 Bidder agrees that the Work will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before June 27, 2025.

6.02 Bidder accepts the provisions of the Agreement as to liquidated damages in the amount of \$500.00 for every consecutive day after the stated date in the Notice to Proceed and along with any time extension given per a Change Order and it may be retained from the monies which may be due.

**ARTICLE 7 - ATTACHMENTS TO THIS BID**

7.01 The following documents are submitted with and made a requirement of this Bid:

- A. Required bid security consisting of a \_\_\_\_\_ (Bond or Check) in the sum of \$\_\_\_\_\_ of the total bid amount accompanies this Proposal and the undersigned agrees that should he, after notice of "Award of Contract" fail to execute the Contract and Contract Bond as aforesaid, that his Certified Check or Bid Bond accompanying this Proposal shall be forfeited to Village of West Manchester as liquidated damage caused by such failure.
- B. Affidavit for Corporation;
- C. List of Proposed Subcontractors; and
- D. Non-Collusion Affidavit.

**ARTICLE 8 - DEFINED TERMS**

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

**ARTICLE 9 - BID SUBMITTAL**

BIDDER: *[Indicate correct name of bidding entity]*

\_\_\_\_\_

By: *[Signature]* \_\_\_\_\_

*[Printed name]* \_\_\_\_\_

*(If Bidder is a corporation, limited liability company, partnership or joint venture, attach evidence of authority to sign.)*

Address for giving notices: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Contact Name and e-mail address: \_\_\_\_\_

Bidder's Federal ID No.: \_\_\_\_\_